

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

December 14, 2023

**REGULAR SESSION 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM
FAIRFIELD SENIOR HIGH SCHOOL**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Brian Begley

PUBLIC HEARING TO CONSIDER RE-EMPLOYMENT OF ANNA WILSON – Kim Hauer

PRESENTATIONS/RESOLUTIONS

A. Equity Progress Report – Equity Leadership Team

COMMUNICATION

This is the portion of the meeting where you are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignation

a. Kevin Taulbee, Senior High, Science
(effective at the end of the day December 31, 2023; for personal reasons)

2. Extracurricular Resignation

a. Rebecca Rogers, Creekside, Intramural Volleyball 6th Grade 50%
(effective 2023-2024 school year; for personal reasons)

3. Unpaid Leave of Absence

a. Tricia Bou, West, RN
(effective for .75 of the day on November 3, 2023, for a full day on November 6, 2023 and for .75 of the day on November 14, 2023; for personal reasons)

4. Employment

a. Extracurriculars 2023-2024

Senior High

A. Shayne Laflin, Wrestling, Reserve Asst.

Darren Ling, Pep Band 50%

Elijah O'Connor, Swim Coach, Assistant

Shaun Shanklin, Wrestling, Assistant

Kylie Sweet, Brothers and Sisters United Advisor Assistant

Middle – Creekside & Crossroads Combined

Timothy Adams, Wrestling, 7th/8th Grade

Drew Brinker, Wrestling, 7th/8th Grade

Max Meddings, Wrestling, Assistant Coach

Curtis Rouse, Wrestling, 7th/8th Grade

Thomas West, Tennis, Boys, 7th/8th Grade

b. EL Tutor 2023-2024

Emily Smith

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated ESL Tutor at the rate of \$33.71 per hour, effective for the 2023-2024 school year.)

c. Home Instructors 2023-2024

Jennafer Morningstar

Divya Uppu

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$33.71 per hour, effective for the 2023-2024 school year.)

d. Volunteers – Coaching 2023-2024

Lane Abrams

Andrew Guidugli

Mark Tiderman

Kyle Ware

(The above-noted person is recommended for approval as volunteer coach for the 2023-2024 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Raegan Clark, East, Educational Assistant
(effective the end of the day November 17, 2023; for personal reasons)
- b. Gail Kimball, North, Educational Support Assistant
(effective the end of the day December 4, 2023; for personal reasons)
- c. Angela Hardin, Senior High, Food Service Assistant
(effective the end of the day November 29, 2023; for personal reasons)
- d. Sally Hathaway, Crossroads, Food Service Assistant
(effective the end of the day December 1, 2023; for personal reasons)
- e. Cheryl Sandor, West, Educational Assistant
(effective the end of the day February 29, 2024; for retirement purposes)
- f. Harvey Stansell, Senior High, Educational Assistant
(effective the end of the day December 20, 2023; for personal reasons)

2. Unpaid Leaves of Absence

- a. Colin Cunningham, Creekside, Custodian
(effective .75 day November 1, 2023 through December 31, 2023; for personal reasons)
- b. Tiena Johnson, Transportation, Bus Driver
(extension of unpaid leave of absence November 13, 2023 through November 26, 2023; for personal reasons)
- c. Robert Leimbach, Transportation, Bus Driver
(effective .5 day October 24, 2023 through November 1, 2023; for personal reasons)
- d. Kim Tabor, Senior High, Food Service Assistant
(effective December 8, 2023 through December 15, 2023; for personal reasons)
- e. Barbara Vaughn, Crossroads, Educational Assistant
(effective November 15, 2023 through December 15, 2023; for personal reasons)

3. Employment

- a. Stephanie Armstrong, Senior High, Food Service Assistant (effective December 4, 2023; for a replacement position)
- b. Gary Bashford, Freshman, Custodian (effective December 12, 2023; previously temporary custodian; for a replacement position)
- c. Brenda Calhoun, Creekside, Educational Assistant (effective November 27, 2023; for a replacement position)
- d. Lillie Schroer, Compass, Educational Assistant (effective November 13, 2023; for a replacement position)
- e. Amber Urban, North, Educational Assistant (effective November 27, 2023; for a replacement position)
- f. Anna Wilson, Transportation, Bus Driver (effective January 4, 2024; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. Board Policies – Bill Rice
 - a. BBFA – Board Member Conflict of Interest
 - b. DJB – Petty Cash Accounts
 - c. DM – Deposit of Public Funds
 - d. GBCC – Staff Dress and Appearance
 - e. GBG – Staff Participation in Political Activities
 - f. GBI – Staff Gifts and Solicitations
 - g. JECBB-R – Admission of Open Enrollment Students (Interdistrict Transfers)

- h. KI – Public Solicitations in the Schools
- i. KJA – Distribution of Materials in the Schools

2. Statement of Facts and Proposed Reductions – Nancy Lane and Billy Smith

D. Other Items for Board Action

1. Recommend a change to the starting time of the Organizational/Special meeting on January 8, 2024, from 6:00 p.m. to 5:30 p.m.
2. Recommend the approval of a special board meeting on January 8, 2024, beginning at 6:15 p.m. at Fairfield Senior High School in the Catherine D. Milligan Community Room, 8800 Holden Blvd. for the purpose of Board professional development.
3. Recommend the approval of the following Board Policies:
 - a. IGBEA – Reading Skills Assessments and Intervention
 - b. IGBEA-R – Reading Skills Assessments and Intervention
 - c. JEA – Compulsory Attendance Ages
 - d. JECE – Student Withdrawal from School
 - e. JED-R-1 – Student Habitually Absent
 - f. JEDA – Truancy
 - g. JEG – Exclusions and Exemptions from School Attendance

Motion to accept the recommendations: _____ ; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

4. Recommend approval of the resolution determining to proceed to levy a tax in excess of the ten-mill limitation to be placed on the March 19, 2024, ballot.

**RESOLUTION DETERMINING TO PROCEED
TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION**

WHEREAS, this Board of Education has heretofore declared the necessity of levying an additional tax in excess of the ten-mill limitation for the benefit of this School District pursuant to the provisions of Section 5705.21 of the Ohio Revised Code for the purpose of current operating expenses; and

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Education has heretofore certified to the County Auditor a Resolution requesting the County Auditor to certify to this Board of Education the following matters and has received from the County Auditor the following amounts: (a) the total current tax valuation (or taxable value) of the School District, which is \$2,316,859,300, (b) the levy's estimated effective rate expressed in dollars, rounded to the nearest dollar, for each \$100,000 of the county auditor's appraised value, which is \$242, and (c) the dollar amount of revenue, rounded to the nearest dollar, that would be generated by six and nine-tenths (6.9) mills for each \$1 of taxable value, which is \$15,986,329 per year.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District (herein the "School District"), County of Butler, two-thirds of all the members elected thereto concurring:

SECTION 1. That it is hereby declared that the amount of taxes which may be raised in this School District within the 10-mill limitation by levies on the current tax list will be insufficient to provide an adequate amount for the necessary requirements of this School District.

SECTION 2. That pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, it is necessary to levy an additional tax in excess of such ten-mill limitation for the purpose of current operating expenses, at the rate not exceeding six and nine-tenths (6.9) mills for each one dollar (\$1) of taxable value, which amounts to two hundred forty-two dollars (\$242) for each one hundred thousand dollars (\$100,000) of the county auditor's appraised value, for a continuing period of time. The additional tax shall be levied upon the entire territory of the School District and the ballot measure shall be submitted to the entire territory of the School District. The School District is located in Butler County, Ohio.

SECTION 3. That the question of the adoption of said additional tax levy shall be submitted to the electors of the School District at the election to be held on March 19, 2024, and if said additional tax levy is approved by a majority of said electors such additional tax shall first be placed upon the 2024 tax list and duplicate, for first collection in calendar year 2025.

SECTION 4. That the form of the ballot to be used at said election shall be substantially as follows (subject to any change from the applicable Board of Elections and/or the Ohio Secretary of State):

**PROPOSED TAX LEVY
(ADDITIONAL)
FAIRFIELD CITY SCHOOL DISTRICT
COUNTY OF BUTLER**

A majority affirmative vote is
necessary for passage

An additional tax for the benefit of the Fairfield City School District for the purpose of current operating expenses, that the county auditor estimates will collect \$15,986,329 annually, at a rate not exceeding 6.9 mills for each \$1 of taxable value, which amounts to \$242 for each \$100,000 of the county auditor's

appraised value, for a continuing period of time, commencing in 2024, first due in calendar year 2025.

	FOR THE TAX LEVY	
	AGAINST THE TAX LEVY	

SECTION 5. That the treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the Board of Elections, not later than four o'clock (4:00) p.m. of the ninetieth (90th) day before the date of said election and to notify said Board of Elections to cause notice of the election on the question of levying said additional tax to be given as required by law.

SECTION 6. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

- 5. Recommend the approval of the Board Resolution Adopting the Statement of Facts and Directing the Superintendent and Treasurer to Implement the Staff, Program, and Service Reductions in the Event the March 19, 2024 Operating Levy Fails. (The Board of Education was previously provided with the Resolution.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

- November 16, 2023 – Regular Meeting
- November 29, 2023 – Special Meeting

B. Recommend approval of the financial reports for the month of November 2023.

C. Recommend approval of the 2023-2024 Amended Appropriations Resolution.

D. Recommend approval of the following donation:

1. A donation of coupons for free classes valued at \$8,000 from USA Ninja Challenge Fairfield to the students of the Fairfield City School District.

Total donations for 2023: \$54,469.00

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
23211	Printer	Cincinnati Christian School
25730	Printer	Cincinnati Christian School
37538	Laptop	Technology
37680	Laptop	Technology
37748	Laptop	Technology
37793	Laptop	Technology
37814	Laptop	Technology
37978	Laptop	Technology
38277	Laptop	Technology
38322	Laptop	Technology
S10014	Laptop	Technology
S10334	Laptop	Technology
S10423	Laptop	Technology
S10576	Laptop	Technology
S10729	Laptop	Technology
S10778	Laptop	Technology
S10785	Laptop	Technology
S10813	Laptop	Technology
S10843	Laptop	Technology
S10882	Laptop	Technology
S10911	Laptop	Technology
S11278	Laptop	Technology
S11297	Laptop	Technology
S11316	Laptop	Technology
S11360	Laptop	Technology
S11438	Laptop	Technology
S11541	Laptop	Technology
S11586	Laptop	Technology
S11591	Laptop	Technology
S11637	Laptop	Technology
S11706	Laptop	Technology
S11744	Laptop	Technology
S11883	Laptop	Technology
S11903	Laptop	Technology
S11936	Laptop	Technology
S12265	Laptop	Technology
S12381	Laptop	Technology
S12402	Laptop	Technology

S12424	Laptop	Technology
S12424	Laptop	Technology
S12449	Laptop	Technology
S12537	Laptop	Technology
S12613	Laptop	Technology
S13383	Laptop	Technology
S14138	Laptop	Technology
S14352	Laptop	Technology
S14822	Laptop	Technology
S14899	Laptop	Technology
S15374	Laptop	Technology
S15850	Laptop	Technology

- F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Name</u>	<u>School Selected & Grade</u>	<u>Parent/Guardian</u>
Harley Shinn	Fairfield Preparatory Academy, K	Michelle Swegman

- G. Recommend approval of the fund-to-fund transfers:

\$43,058.25

From: 020-9015 East Elementary School Latchkey
To: 020-9010 North Elementary School Latchkey
Purpose: Combined latchkey sites

\$26,415.94

From: 020-9009 Central Elementary School Latchkey
To: 020-9013 Compass Elementary School Latchkey
Purpose: Combined latchkey sites

H. Establish the date of the Tax Budget Hearing to be held on January 8, 2024, at 11:00 am at the Fairfield Administration Building, 4641 Bach Lane.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Brian Begley
- C. Student Achievement – Jerrilynn Gundrum
- D. Parks and Recreation – Scott Clark
- E. Planning Commission – Billy Smith

ANNOUNCEMENTS

- December 21, 2023 – Conference Exchange Day – No School
- December 22, 2023 – Winter Break Begins – No School
- January 4, 2024 – School Resumes after Winter Break
- January 8, 2024 – Board Meeting, Organizational Meeting, 5:30 PM, Fairfield Senior High School, Catherine D. Milligan Community Room
- January 8, 2024 – Special Board Meeting, 6:15 PM, Fairfield Senior High School, Catherine D. Milligan Community Room
- January 9, 2024 – In-service Day #4 – No Students

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The discipline and employment of public employees 121.22 (G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**